



NEXT GENERATION RISK MANAGEMENT

RAPID ALERT PROCESS (RAP)[™]

RAP (Rapid Alert Process) [™] is an event reporting facility which enables building management to: report incidents; conduct regular inspections; record hazards and manage contractor's performance on-site as soon as the event has occurred.

FEATURES

RAP[™] is fully integrated with SASSI[®]. Immediate notification is sent to designated staff, where appropriate. The system guides the user through the reporting process. It can be accessed from a variety of mobile devices including iPhones, iPads, Android and other smart phones.

Incidents

Incidents can be reported as soon as they occur using a mobile device. There are alternative actions depending on the user's response to an incident. Incidents are escalated to appropriate staff depending on their severity. This system sends alerts to those who need to be informed or need to take action on the incident. Open incidents appear on the relevant person's dashboard until actioned.

Inspections

Daily inspection tasks are stored in the system. Any items that fail the inspection will be highlighted. A hazard record can be created automatically if as a result of an inspection a hazard is identified.

Hazards

Any hazards that are identified in a building are recorded in the system. If the hazard cannot be eliminated, the system guides the user through a risk assessment process. If works are required to eliminate the hazard these are recorded. Appropriate staff are

alerted about the hazard depending on the severity.

Contractor Performance

The purpose of this section is to check that contractors are conducting their tasks in accordance with their SWMS. The system displays a list of contractors who have signed in on SASSI[®] with SWMS and are currently on site. Displayed on the building managers mobile device are the SWMS that the contractor has said they will be using. The staff member can verify that the contractor has put in place all the controls they said they would to mitigate any risks.

Dashboard

There is a dashboard home page that enables a manager to easily track any outstanding items. This is essentially the manager's TODO list. As soon as a report is submitted in RAP[™] it appears on the relevant manager's dashboard instantaneously. The following types of reports will be grouped in the dashboard:

- Reports in progress
- Reports to which they wish to add more information
- Reports which are scheduled for completion on the day
- Reports which are due to be reviewed e.g. Hazard event report